



Pre-licensing & Post-licensing Student Enrollment Contract

RETURN COMPLETED FORM WITH PAYMENT TO:
North Carolina Academy of Real Estate, LLC, PO Box 1715, Kill Devil Hills, NC 27948

COURSE START DATE: _____ **END DATE:** _____ AM PM **DAYS:** _____ **TIMES:** _____

Last Name: _____ First Name: _____ MI: _____

Address/City/ST/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address: _____

Are you currently enrolled in any other educational course anywhere? Yes No

Special accommodations: I am attaching a special accommodation request letter and supporting documentation Yes No

(Note: A provisional broker may not attend a post-licensing course while concurrently attending a different post-licensing course at the same school or a different school if such concurrent attendance in the two courses results in the provisional broker participating in post-licensing course sessions for more than 21 classroom hours in any given seven-day period. For more information, refer to NCREC Rule A.1904, Subchapter 58A).

This CONTRACT between the North Carolina Academy of Real Estate, LLC ("herein after called SCHOOL") and _____ ("herein after called STUDENT"), is entered into this _____ day of _____, 20_____, and constitutes the complete agreement of the parties. School agrees to provide STUDENT the course(s) indicated below in accordance with the requirements prescribed by the North Carolina Real Estate Commission and further agrees to issue STUDENT a course completion certificate, provided that STUDENT satisfactorily completes such course in accordance with SCHOOL policies and the North Carolina Real Estate Commission Rules.

SELECT A COURSE BELOW:

- Broker **Pre-licensing** Course (75 classroom hours) – Cost: \$400 + \$60 Textbook
 - Broker **Post-licensing** Course (30 classroom hours each) – Cost: \$275 per post-licensing course. Textbook fee: \$55, CD: \$25, Online Access: \$20 (Textbook used for all 3 post-licensing courses and must be purchased in person or shipped. \$10 shipping fee will apply).
- Select one:** Brokerage Relationships and Responsibilities Contracts and Closing Selected Topics

TUITION

STUDENT agrees to pay tuition for the courses as indicated above in the total amount of TUITION \$ _____ + BOOK \$ _____ = \$ _____. Tuition to be paid as follows: Minimum \$100 deposit with signed contract applied toward the tuition. Balance due by the first day of class.

VISA MC Card #: _____ Exp. Date: _____

Name on Card: _____ Signature: _____

AMOUNT PAID: _____ DATE PAID: _____ HOW PAID: _____

BALANCE DUE: _____ DATE DUE: _____ HOW PAID: _____ DATE PAID: _____

NOTE: If your bank for any reason returns a check, it must be replaced immediately with cash plus a \$35.00 service charge. INITIAL: _____

Special Provisions:

If the SCHOOL postpones or cancels an entire course, the STUDENT will receive a full refund. SCHOOL and STUDENT mutually agree to abide by the SCHOOL policies described in SCHOOL'S Bulletin, a copy of which has been provided to STUDENT. **By signing this contract the STUDENT acknowledges receipt of the SCHOOL'S Bulletin.**

STUDENT SIGNATURE: _____ DATE: _____

SCHOOL REPRESENTATIVE: _____ DATE: _____

5/2011